



MACOSS
(Mauritius Council of Social Service)

- Extract of the Notes of Meeting of the decision taken by the Board/ Executive Committee of the NGO to hold the Flag Day/ Public Collection for the year

4. Processing time

- Applications must be submitted at least 15 days prior to the date of the planned public collection
- The Police Department aims to process the application within 15 days of its receipt, provided all the information required has been provided

5. Collector's Permit

- Any person helping the NGO (allowed to undertake the public collection) should have a Collector's Permit, which should be signed by the Secretary of the NGO and bear the official stamp of the 'Office of the Commissioner of Police' with mention that the 'Photocopy of this document is not valid'.
- Only the promoter and authorised collectors are allowed to collect money from members of the public on presentation of their permits.

6. Service Charge

- You do not have to pay for a public collection permit - The permit is free of charge

7. Duty of the NGO

- Every NGO shall, within one month of the completion of a public collection, forward to the Commissioner of Police a detailed statement showing amount of money or other property collected, expenses incurred for the collection and the manner in which the proceeds have been or will be used

Should you require additional information, we would be pleased to support /assist you.

Yours faithfully,

Niven Muneesamy
Secretary



MACOSS
(Mauritius Council of Social Service)

Our Reference: MACOSS/ Admin/ 12

10 July, 2018

To: Chairpersons and Secretaries of All Member Organisations

Dear Sir/ Madam,

Re: Organisation of Flag Days/ Public Collections by NGOs

Our last correspondence on the above refers.

As mentioned, pending the grant of a moratorium by the Police Department and/or the making of an order under Section 7 of the Public Collections Act, NGOs are kindly requested to comply with the instructions of the Commissioner of Police, that is, **"all public collections made by NGOs within the aegis of MACOSS need to apply for a permit before undertaking any public collection pursuant to Section 3 of the Public Collection Act, and, to report to the Commissioner of Police on the outcome of any public collection pursuant to Section 6 of the Public Collections Act"**.

With a view to facilitating the process of applying for a Public Collections Permit, we are pleased to share the following information to you:

1. The Law - Public Collections are governed by the Public Collections Act 1965 (see attached) and only the Commissioner of Police has the authority to accede or reject an application for such activity
2. Registered charitable Institutions/NGOs are eligible to apply for a Public Collection Permit
3. How to apply
 - a. Call in person at the Police Headquarters Line Barracks, Port-Louis on weekdays during office hours between 08:30 and 16:30 hours or on Saturday between 08:30 and 12:30 hours (For more information, call on 208-1212 (Extension 1407) or 211-0879 and fill in the application form (see attached copy)
 - b. The application form should be submitted together with the following documents:
 - Supporting letter from MACOSS
 - List of persons that will make the public collection
 - A copy of the National Identity Card of each person that will be involved in the public collection